**[Provisional] Finance and Performance Panel Work Plan**

NB This work plan is provisional and is subject to change. Changes made outside meetings are agreed between the Scrutiny Officer and the Chair.

Cabinet items beyond two months in advance are not included on the work plan owing to the greater potential they will move or alternative items of higher priority arise in the meantime.

**18 July 2024 – reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Financial Outturn Report 2023/24 | Yes | To update Cabinet on finance, risk and corporate performance matters as at 31 March 2024. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Strategic Review of Services Across Community Services – Progress Update | No | To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Peter Matthew, Executive Director (Communities and People)Nigel Kennedy, Head of Financial Services |
| Strategic Review of Services Provided by Oxford Direct Services (ODS) – Progress Update | No | To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Peter Matthew, Executive Director (Communities and People)Nigel Kennedy, Head of Financial Services |
| Comparative Analysis – Capital Slippage | No | To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Tom Bridgman, Executive Director (Development)Nigel Kennedy, Head of Financial Services |
| Scrutiny Performance Monitoring Q4 2023/24 | No | To consider the report and agree any recommendations. | N/A | N/A |
| Exempt Treasury Management Matters [discussion item] | No  | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |

**04 September 2024 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Treasury Management Annual Report 2023/24 | Yes | A report to set out the Council’s Treasury Management activity and performance for the financial year 2023-24. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Integrated Performance Report Q1 2024/25 | Yes | A report to update Cabinet on finance, risk and corporate performance matters as at 30 June 2024. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Council Tax Reduction Scheme for 2025/26 | Yes | To recommend to Council a local Council Tax Reduction Scheme for 2025-26. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Scrutiny Performance Monitoring Q1 2024/25 | No | To consider the report and agree any recommendations. | N/A | N/A |
| Exempt Treasury Management Matters [discussion item] | No  | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |

**04 December 2024 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Budget 2025/26 | Yes | To propose a Medium Term Financial Strategy and the 2024/25 Budget for consultation. To note the report and agree a list of written questions to Heads of Service which will form part of the discussion for the Budget Review Group. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Scrutiny Performance Monitoring Q2 2024/25 | No | To consider the report and agree any recommendations. | N/A | N/A |
| Exempt Treasury Management Matters [discussion item] | No  | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |

**15 January 2025 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Report of the Budget Review Group | No | To approve the report of the Budget Review Group for submission to the Scrutiny Committee; and to recommend that the Scrutiny Committee approves the report of the Budget Review Group for submission to Cabinet. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Exempt Treasury Management Matters [discussion item] | No  | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |

**07 April 2025 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Scrutiny Performance Monitoring Q2 2024/25 | No | To consider the report and agree any recommendations. | N/A | N/A |
| Social Value/Impact in Procurement and Update on the Procurement Act 2023/Procurement Regulations 2024 | No | To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Annette Osborne, Procurement ManagerNigel Kennedy, Head of Financial Services |
| Exempt Treasury Management Matters [discussion item] | No  | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |